

# **IT Collaboration and Innovation Award**

## **What is it?**

The IT Collaboration and Innovation award is a monetary award to recognize an IT development that has had the greatest overall impact on LSA operational and/or business practices over the previous year. This could be something that impacts a lot of people by a small amount or something that has a large effect on a smaller number of people.

Criteria for the greatest impact will include, but not be limited to the following: automation of workflow, cost savings, adoption beyond the local unit, and overall benefit to the unit and or College that aligns best with college goals, strategies or objectives.

## **Example projects could include:**

1. Improving workflow through automation so that work processes are made more efficient
2. Gaining adoption of work practices that save time and money
3. Building “community of practice” across LSA units so that LSA units benefit through collaboration
4. Improving security that significantly minimizes exposure of sensitive data
5. Reducing redundant or overlapping IT effort that is costly and inefficient

## **Who is eligible?**

All staff in LSA are eligible for the program. The staff member(s) must have the endorsement of their supervisor, and no outstanding performance issues.

## **How Much is the Award?**

\$1K will be provided as a one-time payment to an individual. The \$1K will be grossed up to accommodate taxes, such that the recipient will receive a true \$1K award. If several staff members work collaboratively as a team on a project that is awarded, the Dean’s Office will determine a cash award amount, based on the size of the team and the impact of the innovation.

## **How often are awards provided?**

The award will be provided annually and be announced in December of each year at the annual staff appreciation award event

## **What is the Review Process?**

Designation of the award will be vetted by the LSA IT Council, and recommendations made to LSA leadership. The Dean of LSA will make the final decision for the award. Those seeking the IT Innovation Award should fill out the nomination form at <http://tinyurl.com/37wnd79>. Supporting letters from the Key Administrator or Chair should be provided.

If you have questions, contact the LSA IT Council: [lsa-it-council@umich.edu](mailto:lsa-it-council@umich.edu)