The purpose of UC 225 is to integrate academic and experiential learning during off-campus internships. This course is designed to ensure that students fully prepare to engage in all learning aspects of their internship and gain credit for the academic requirements associated with the course. Students will be expected to develop a reflective and critical understanding of their experiences in three stages:

- **Before leaving campus:** Attending a preparation meeting to learn the best way to approach critical aspects of their experience in order to maximize learning potential.

- **During the internship:** Communicating with peers and faculty via blog posts and Skype interviews: There will also be asynchronous open forum problem-solving dialogues.

- **Upon returning to campus:** Students will demonstrate their ability to synthesize their internship and academic experiences, concentrating on the active learning outcomes and how they will translate to career goals.

To enroll in UC 225, students will secure their own internship positions (in the U.S. or globally), follow the steps to obtain an override into the class, attend a required pre-internship meeting before their internship, fulfill required online course projects — which include blogging during the internship — and produce a polished end-product presentation.

**Important:**

- A student must register for this class **BEFORE** beginning the internship. No permission will be given to students who have already started or completed an internship.

- Internship Length Requirement:
  - Summer Minimums: 25 hours/week and 6 weeks
  - Fall/Winter Minimums: Requirements vary, please contact LSA Internship Program staff directly to verify that your internship meets acceptable minimums

- If a student is not enrolled during the period of the internship, he/she must be a returning U-M student after the conclusion of the internship.

**How to enroll:** To obtain permission to enroll in UC 225, follow these steps:

1. Secure an internship position.
2. Register yourself and your internship position in the LSA IN. Then follow the prompts to register:
   - Confirm your name, uniqname, U-M ID#, and contact information in your LSA IN profile.
   - Provide the name of the company/organization providing the internship, the position title and the contact information for the person in charge of the hiring process.
   - Upload the offer letter confirming your position.
   - Complete UC 225 / Internship Information form with details about your internship.
3. Check umich email for your override to enroll in UC 225.
   When position information submitted in LSA IN has been approved, an override to enroll in UC 225 will be sent via your umich email. Use the override to register for UC 225 in Wolverine Access before the internship begins.
4. After registering, student will be granted access to the CTools site with the syllabus and course information.

**COURSE REQUIREMENTS:**

1. Register position information in the LSA Internship Network before the internship begins
2. Attend pre-internship meeting
3. Submit 6 blog entries during the internship
4. Complete evaluations in LSA IN (self, position, and employer)
5. Submit slide deck for a 10-minute presentation of the internship experience
6. Attend post-internship meeting