

Information for Prospective Authors

History

The University of Michigan Museum of Anthropology began publishing in 1932 with our first monograph in the Occasional Contributions series. Several more series were inaugurated through the years, mostly under the directorship of James B. Griffin, including our two most well-known series, Anthropological Papers and Memoirs of the Museum of Anthropology. In total, we have published close to 200 monographs, with over 100 of them still in print. They are found in libraries throughout the world and are priceless records of archaeological data.

Mission

The Museum of Anthropology is the archaeology wing of the University of Michigan Department of Anthropology, and therefore our publications program emphasizes archaeological topics. In particular, we publish works that reflect the research interests of the Museum, with a particular interest in Museum collections, or areas of the world where the Museum has invested in ongoing research. We specialize in publishing primary archaeological data, but have also published works in many related disciplines of interest to archaeologists: ethnology, biological anthropology, computer science, biochemistry, and archaeological theory. Our publications range from short reports of less than fifty pages to massive two-volume works to CD-ROMs. Most of our publications, however, are book-length monographs of 200 to 400 pages.

Manuscript Submission and Manuscript Selection

We accept manuscript submissions and queries from any scholar. Manuscripts are reviewed by a Publications Committee made up of several Museum curators and the editor. The committee selects manuscripts based on quality of scholarship and writing, as well as technical and economic feasibility. The Museum looks especially for manuscripts that complement our research interests and theoretical approaches.

Our currently active series are:

Anthropological Papers. These are collections of papers or short monographs on any subject in anthropology or archaeology, including short site reports. It should be noted that the physical size of this series (6 × 9 inches) makes it unsuitable for works requiring large, detailed, densely packed illustrations and tables. Recent examples of our Anthropological Papers are *The Last Pescadores of Chimalhuacán, Mexico: An Archaeological Ethnography* (by Jeffrey R. Parsons) and *West African Early Towns: Archaeology of Households in Urban Landscapes* (by Augustin F.C. Holl).

Memoirs. These are longer and more detailed manuscripts, typically complex site reports or comparative studies of regional settlement patterns. Recent examples are *Domestic Life in Prehispanic Capitals* (edited by Linda R. Manzanilla and Claude Chapdelaine) and *Prehispanic Settlement Patterns in the Northwestern Valley of Mexico* (by Jeffrey R. Parsons).

Electronic Series. This series was established to allow us to disseminate downloadable data, and to present lots of color photographs. We currently have two CD-ROMs in this series. This series is not usually purchased by libraries, and therefore we reserve this series for things that we feel can be published only in electronic form.

How to Submit a Manuscript to UMMA

We treat every manuscript proposal on a case-by-case basis. Please send (by mail or email) a letter explaining your manuscript or project, a detailed abstract, the table of contents or outline, and a sample chapter, to:

Jill Rheinheimer, Editor
Museum of Anthropology Publications
4013 Museums Bldg., 1109 Geddes Avenue
Ann Arbor, MI 48109-1079
jrhein@umich.edu

If you have colleagues on the faculty of the Museum, we certainly encourage you to discuss your manuscript with them first. Please be aware that manuscript decisions are made by the Publications Committee, not by individual faculty. The

technical, digital and hardcopy requirements can be discussed with the editor at any time. For some very general guidelines, read *How to Prepare a Manuscript for Publication*.

Terms of Acceptance

The Museum of Anthropology will not guarantee acceptance of a manuscript for publication until it is completed and submitted within the time frame agreed upon in advance. The UMMA will require you to transfer the copyright to the Museum but will allow the author to retain copyright of any illustrations. We particularly want to point out that this would prohibit you from at any time posting substantially the same work on the Internet. For extremely large, labor-intensive publications, we might require a publications subvention to offset some of the production costs.