

Use Fee Schedule for Still Images in the University of Michigan Museum of Anthropology

To help defray the costs associated with processing requests for photographs, the Museum of Anthropology charges a use fee in addition to the cost of reproducing copies. Fees are for one-time, non-exclusive use, in one language only. Reuse of the image in a later edition or in another publication or format will be considered a new request.

Photographs from the collection of the UMMA may be ordered by mail or fax. Researchers are encouraged to select personally, or include negative, slide or object catalog numbers when ordering. If specific requests are not made, selections will be made by UMMA staff. Any selections made by the staff are considered final purchases. Requests requiring extensive curatorial research or new photography will be billed at a per hour rate.

Most orders are available in 14 working days from receipt of request. Allow up to four weeks for new photography. New photography consists of B&W prints or color slides, no new color photography can be done on premises. Rush orders are accepted at double the regular rate.

Payment must be received before the UMMA will mail or electronically transfer any photographs. Check or Money Order in US dollars should be made out to: **University of Michigan Museum of Anthropology**. We can not accept cash or credit cards.

Please send payment with your permission form to:

Karen O'Brien
Collections Manager
Museum of Anthropology
1109 Geddes Ave.
Ann Arbor, MI 48109

Research or Personal use*

Black & white prints from an existing UMMA negative – matte finish standard

Size print	Cost
4 x 5	\$8.50
5 x 7	\$11.00
8 x 10	\$15.50

Color and B&W Lightjet prints from UMMA digital files

Size print	Cost
5 x 7	\$16.50
8 x 10	\$20.00

Black & white contact prints (8 x 10) \$13.00

Color Slide duplication (35mm)

1 - 3 slides	\$5.00 each
4 – 9 slides	\$3.50 each
>10	Please ask for quote

Studio photography/curatorial research/scanning \$35.00/hour

Scanned Image – from print, negative, glass plate negative or lantern slide. Hourly rate will be charged for Scanning (\$35.00/hour) in addition to use fee. \$20.00 each

Use of image from UMMA CD-ROM \$20.00 each
Use of Image from UMMA Web Site \$15.00 each

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Commercial Use *

A 25% additional fee is charged for a second language usage, a 50% additional fee is charged for world-wide rights.

Books, Magazine/Newspapers, Scholarly journal, Brochure/catalog, CD-ROM/DVD

Print run <1500, one language, interior	\$60.00
Print run 1501 – 5,000, one language, interior	\$100.00
Print run >5,000, one language, interior	\$150.00
Jacket/Cover: Full	\$200.00
Jacket/Cover: Composite	\$120.00
Reuse	50% of original fees

Internet Publication (including Web sites and Streaming video)

	<u>1 year</u>	<u>2-3 years</u>	<u>4-5 years</u>
Non-profit agencies	\$25.00	\$50.00	\$75.00
Businesses, agencies, individuals	\$50.00	\$75.00	\$100.00
Promotional - commercial	\$100.00	\$150.00	\$200.00

* shipping is not include. Arrangements will be made at time of order and price included in total payment.

FEE WAIVERS OR REDUCTIONS

At the Museum's discretion, fees may be waived, reduced, or publications accepted in lieu of fees for non-profit or scholarly publications. Upon receipt of a request for waiver, your request will be considered and you will be advised of the decision. All requests for fee waivers must be made in writing and sent in with your permission form and order.