

DO I HAVE TO SEE AN ACADEMIC ADVISOR BEFORE DROPPING?

- Is this your first term in LSA? Yes No
- Are you currently on probation? Yes No
- Is the course a prerequisite or requirement for your proposed concentration or pre-professional program? Yes No
- Have you dropped a course after the first three weeks of the term before? Yes No
- Are you dropping below 6 credits? Yes No
- Do you have questions or concerns about dropping the course? Yes No
- Are you dropping a mini-course Yes No

Advisors are always available to discuss your drop with you, **but if you answered yes to any of these questions, you MUST see an academic advisor before your drop will be processed.** To make an appointment, call 764-0332 or visit the Newnan LSA Academic Advising Center, 1255 Angell Hall.

Did you begin in LSA as a freshman in Summer 2003 or later? Yes No

I understand the effect that dropping this course may have on my program of studies.

(Student Signature)

(Date)

TO THE INSTRUCTOR

I have discussed the implications of dropping this course with the student.

Printed Name _____ Phone _____

Signature _____ Date _____

INSTRUCTOR COMMENTS:

Please comment on the student's attendance patterns and level of performance.

FOR LSA ACADEMIC ADVISING CENTER USE

Advisor approval (when required)

Date received

Approved for Processing