



Weddings at Matthaei Botanical Gardens

Whether for an indoor ceremony in the lush Conservatory or one of our beautiful outdoor gardens, Matthaei can provide a setting for your wedding that is unique in Ann Arbor.

Outdoor Ceremony

Four gardens are available with ceremony times on Saturdays at 11:30am, 2:30pm, or 5:30pm, (other days are more flexible for ceremony times), from early June through early October. All gardens accommodate up to 150 people including the wedding party; a maximum of 75 chairs is allowed. Bookings can be made up to one year in advance. Rental fee of \$700 without chairs (white wooden folding chairs rent for \$2.50 each) for 2 hours includes:

- ☞ Use of the garden for the rental period
- ☞ Host from the gardens present on the day
- ☞ Rehearsal up to 30 days prior to the wedding (45 minutes allowed)
- ☞ Room for the Bride's final dressing

Indoor Ceremony

The Conservatory is available for rent outside public hours (ceremony start times of 5:30 or later). Floodlighting is available for an evening ceremony and power is available for music. The rental fee is \$800 for 2 hours and includes the same services as the outdoor weddings. Ceremonies in the Conservatory can accommodate seating of up to 60 guests, or, are mostly standing for up to 100 people. Chairs are available for \$2.50 each.

Inclement Weather back-up facilities

If you have decided on an outdoor ceremony the weather will play a part in your planning. Michigan weather can be relied upon for only one thing – unpredictability! Fortunately, we can offer you an alternative site for your ceremony. Both the Auditorium and Conservatory will hold 100 guests and can be used in case of inclement weather if available. You can reserve the weather back up for your use at the time of your ceremony for \$250. This will allow you the flexibility of using the air-conditioned auditorium in hot weather or as a private space for your guests to gather before the wedding or during photographs.

Alternatively, if no reservation is made and the Auditorium is available, or if the Conservatory is available outside of public hours, a fee of \$100 will be charged on the day to use it.

Receptions

The Auditorium seats **100 people** for a reception. Rental fee of \$800 for 6 hours includes:

- ☞ Exclusive use of the Auditorium for the rental period
- ☞ Host from the gardens
- ☞ Power supply
- ☞ Use of Kitchen
- ☞ Use of banquet style tables and standard black chairs (white wooden folding chairs available from Matthaei Botanical Gardens at extra cost of \$2.50 each)
- ☞ Wine and beer allowed, providing serving is done by licensed bartender.

Matthaei Botanical Gardens – when a thousand flowers are not enough



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Receptions continued...

Additional hours can be booked at \$200 per hour. The majority of caterers in the area have catered an event at Matthaei at one time or another. You are welcome to visit the site with your caterer in order to plan set up, tear down and clean up. Please check the availability of the auditorium before your visit. Tenting is never allowed for receptions or wedding ceremonies.

Rentals

Deliveries can be made up to 2 days prior to the event and collected up to two days after the event. Times must be scheduled with the Gardens. Set up and tear down must be completed wholly within the rental time period.

Photographs

You are most welcome to come and visit the gardens with your photographer to scout out good locations for your photographs. Please check in advance that the gardens are not being used for an event.

Details at a glance

<i>Location</i>	<i>Maximum number of guests</i>	<i>Peak flowering season</i>	<i>Indoor/ Outdoor</i>
<i>Herb Knot Garden</i>	<i>150</i>	<i>Mid June/late July</i>	<i>Outdoor</i>
<i>Perennial Garden</i>	<i>150</i>	<i>Early June/ mid September</i>	<i>Outdoor</i>
<i>The Gateway Garden</i>	<i>150</i>	<i>Late June/mid September</i>	<i>Outdoor</i>
<i>Willow Pond Island</i>	<i>150</i>	<i>midMay thru' mid October</i>	<i>Outdoor</i>
<i>Conservatory</i>	<i>100</i>	<i>Year round</i>	<i>Indoor</i>

Contracts

A date may be informally held for two business days, and tentative bookings will be held for 10 working days and will be confirmed once a signed contract is returned and the deposit (usually 50% of the rental fee) is paid.

Further information

We will be delighted to discuss any questions you may have or to show you our beautiful gardens. You are welcome to come and look around anytime; the outdoor gardens are open from 8 am until sunset. The Conservatory is open from 10 am until 4:30 pm Tuesday, Thursday through Sunday, and until 8 pm on Wednesdays. Holiday weekend prices are in effect for all major holidays and are \$950 for a Garden wedding site, \$1100 for a Conservatory rental, \$1100 for use of the Auditorium, \$325 for reserving a backup, and \$130 if none is reserved, but used the day of the wedding, based on availability.

Suggestions....

- ☞ Have programs printed on fans finished with ribbons to match your color scheme.
- ☞ On a hot day, provide cold bottled water for your guests while they are waiting.

*prices are subject to change without notice