



**Academic Letter of Recommendation
 General Evaluation Form**

Name of Applicant _____

Return this to applicant by _____

To the student: You may choose to waive your rights to access this letter in accordance with the Federal Education Rights and Privacy Act of 1974 by signing the Student Waiver below.

Student Waiver Statement: I hereby waive my rights to inspect this document with the understanding that it will be used to the sole purpose of evaluating my qualifications for the Moody Fellowship and will not be available to any other institution or private party.

Signature of applicant: _____ Date: _____

To the instructor making the recommendation: The above named student is applying for a Moody Fellowship to be used toward service work and study in South Africa. Please complete this form and return it to the applicant by the date listed above. If the student signed the Student Waiver, please return the letter to the student in a sealed envelope with your signature across the seal. Please evaluate the student candidly. Thank you for your cooperation.

1. How long have you known the applicant? And in what capacity?

2. Personal and professional appraisal

	Superior	Above average	Average	Below average	Inadequate knowledge
Quality of Academic Work					
Intellectual Curiosity					
Reliability					
Personal Integrity/Honesty					
Sensitivity to Others					
Communication Skills – Written					
Communication Skills – Oral					
Maturity					
Motivation for grass roots activism, community service, international issues, and/or health issues					
Overall suitability for study/service work abroad					

3. Comments

Please add descriptive comments that will assist in providing a complete picture of the applicant's abilities/qualifications and potential for success in South Africa. Please use the space below or attach a letter.

Name of Instructor

Title/Position

Institution

Address

Phone

Signature

Date