

**WOMEN'S STUDIES DEPARTMENT**  
**UNDERGRADUATE INDEPENDENT STUDY INFORMATION**

**WS 384 Independent Research** (1-3 credits)

This course provides students with the opportunity to receive course credit for conducting their own research under the supervision of a Women's Studies faculty member or for working with a Women's Studies professor on a pre-existing research project. More specifically, students may develop a critical analysis of a set of readings or follow a research plan that includes collecting, analyzing, and interpreting original data. Students are responsible for finding a Women's Studies faculty member who will sponsor their independent course work.

**WS 385 Directed Reading** (1-3 credits)

This course offers students the opportunity to pursue an independent, interdisciplinary reading project on any subject related to women and gender. A final written report is required, but the format (e.g. a research paper, with an annotated bibliography, etc.) is up to the discretion of the faculty supervisor. Students are responsible for finding a Women's Studies faculty member who will sponsor their independent reading course.

**Independent Research/Directed Reading Guidelines**

1. No independent study credit should be granted for work that can be done through a regular course during the same academic year.
2. Students interested in undertaking an independent study should have:
  - A: the necessary background to work in their interest area.
  - B: a project that has been well thought out before a prospective sponsor is contacted.
3. No more than three credit hours of independent study may be counted toward a Women's Studies concentration.
4. To register for an independent study a student should meet with the faculty member to discuss the requirements for credit, complete the form and return it to 1122 Lane Hall. Only forms with the faculty signature will be processed.
5. No incompletes are given for independent studies.

**Sample guidelines for work requirements**

1. 10-12 books for 3 credit hours, 6-8 books for 2 credits, 3-4 books for 1 credit --- or the equivalent in articles or other course materials.
2. A 10-12 page project, annotated bibliography, etc., for 3 credits; 6-8 pages for 2 credits; 3-4 pages for 1 credit.
3. Regular communication between student and instructor throughout the term.

**Women's Studies Independent Research/ Independent Study Form**

This form should be completed after the student and instructor have discussed the independent study work to be done, and how the grade will be determined (guidelines are above). The information requested will enable Women's Studies to keep track of independent study students, and to distribute class lists and grade sheets to the appropriate person.

**PLEASE PRINT**

Student's name: \_\_\_\_\_ UMID# \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Address \_\_\_\_\_

Faculty Name and Title: \_\_\_\_\_

Faculty's signature: \_\_\_\_\_

Faculty Campus address: \_\_\_\_\_

Faculty e-mail: \_\_\_\_\_ Campus phone: \_\_\_\_\_

WS Course number: \_\_\_\_\_ Credits: \_\_\_\_\_ (pick 1, 2 or 3 credits) Term / Year \_\_\_\_\_

Brief description of work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Note: Class lists and grade sheets will be sent to the faculty member whose section number (individual instructor number) is indicated on the override.

After completing this form, please return to the Women's Studies main office, 1122 Lane Hall, 204 S. State St. Ann Arbor, MI 48109-1290

You will receive an e-mail when your override is processed.