Registrar's Bulletin Board

Major Announcements:
1. CRISP hours
   8:00 a.m. - 5:00 p.m.
2. The Office of the Registrar has opened three full-service windows in the lobby of the LSA Building to better serve students. Office hours are 8:00 a.m. – 5:00 p.m., Monday–Friday. The following services are available at these windows:
   • Transcript requests and requests for unofficial copies of the academic record.
     (There is also a drop box at Window C for students to leave transcript requests without waiting in line.)
   • Certification for loans and placement
   • Academic record information
   • Class Schedules
   • Term Grade Reports
   • Replacement SVF's (Student Verification Forms)
   • Local/permanent address changes
   • Name changes
   • Phone number changes
The only services NOT provided at the windows are:
   • Residency information/determination
   • Veterans benefit certification/information
   These services are available in room 1514 LSA Building.
3. ID cards are issued by the Housing Office. Replacement ID cards for lost or stolen ID cards are available at room 100, lower level of the Student Activities Building. Hours of operation are 8:00 a.m. – 4:00 p.m. Replacement fee for lost or stolen ID card is $10.00. You must bring a photo ID with you.

The ABC's of Early Registration

A. Check on your eligibility.
CRISP appointments for early registration will be assigned by the Registrar’s Office. Students will be scheduled to register in seven priority groups according to the number of credit hours earned towards their program. Credit toward degree (CTP, the middle column on the transcript) and current active elections for Fall Term, 1992, must equal or exceed the credit hours listed below by October 28. Incomplete courses for which grades have not been reported and processed by the Registrar’s Office by October 28 will not be included as part of the minimum credits required for CRISP appointments.
The seven groups are as follows:
1. 100 + credits
2. 85 - 99 credits
3. 70 - 84 credits
4. 55 - 69 credits
5. 40 - 54 credits
6. 25 - 39 credits
7. 0 - 24 credits

B. About your SVF
The Office of the Registrar will be mailing Student Verification Forms (SVF) later this month to be used at Early Registration. Each student's SVF will indicate the precise date and time for each student's Early Registration appointment at CRISP. If your local address is not updated with the Registrar's Office, then you should take care of this at the lobby of the LSA Building right away (or through the computer network system) (see related article). This will ensure receipt of your SVF in the mail by November 11. Students who have not received an SVF in the mail by November 11 should go to the lobby of the LSA building. Do Not Go Earlier!

Students who lose their SVF's with the appointment time printed on it may obtain a replacement form in the lobby of the LSA Building (Room 17 AH) beginning November 12 where they will receive an appointment time. The student will be issued the originally scheduled appointment time.

C. Make sure you are eligible to be assigned a CRISP appointment.
Only students who are enrolled for Fall Term 1992, as of October 1 will be assigned a CRISP appointment. Other students must go to the hall window at the north end of Room 17 Angell Hall beginning Thursday, November 12 to arrange for a CRISP appointment. Non-degree students and incoming freshmen are not eligible to register early.

continued on page 2
CRISP HOURS:

September 8 - December 23 (except weekends & holidays):
8:00 a.m. - 5:00 p.m.

January 4 & thereafter (except weekends & holidays):
8:00 a.m. - 5:00 p.m.

Tuition Rates for 1992-93 are contained in the Time Schedule. Questions regarding tuition rates can be directed to the Registrar’s Office at 764-6280.

The ABC’s of Early Registration

D. Be On Time.
CRISP staff will make every effort to work with students who miss their original scheduled appointment but only if those students arrive within one hour of the scheduled time. Students with 4:15 p.m. or later appointments will have until 9:00 a.m. the following day as a grace period. Students who arrive later than one hour after a scheduled CRISP appointment will be rescheduled at the earliest available time.

E. Make sure your Tuition is paid.
A financial hold is placed on students who have not paid all of their tuition and housing by Friday, October 30. Students with a hold credit are not permitted to register. Temporary releases are not granted by the Registrar’s Office. Student’s who pay late must make payments directly to the Cashier’s Office (LSA Building Lobby) and must obtain a receipt, which should be brought to CRISP, showing the account has been paid and request that the hold credit be lifted. Questions concerning tuition and housing charges should be directed to Student Accounts (2226 SAB, 764-7447).

F. If you want to Drop/Add a course.
LSA students who wish to process drop/add transactions during the period from November 12 through December 4 must obtain a drop/add permit at the hall window at the north end of Room 17 AH.
Starting December 7 through December 23, registration drop/add continues. No appointment time is required.

G. Check your schedule for accuracy.
Before leaving CRISP, check your schedule for accuracy and completeness. Verify the accuracy of the tuition assessment.

November 16 - December 4 drop/add is by time permit distributed from the hall window at the north end of Room 17 Angell Hall.

December 7-23 (except weekends) Winter Term registration and drop/add continue; no appointment or time permit is required.

CRISP will be closed from December 24 through January 3, but will resume operation for the Winter Term on Monday, January 4 at 8:00 a.m.

Time Schedule
The University Scheduling Office has announced that the Winter Term, 1993, Time Schedule will be distributed the week of November 9th. As soon as the books are available, LSA students can pick up individual copies outside 1419 Mason Hall (LSA Checkpoint). The Checkpoint Office maintains an updated and corrected copy of the Winter Time Schedule on the wall outside 1221 Angell Hall. Course additions and deletions, time, room, and instructor changes will all be noted as they are approved. If you have any questions, please call POINT-10 (764-6810).

Notifications of Changes in Local & Permanent Addresses
Students can now use the campus computer network to submit local and permanent address and telephone changes to the Registrar’s Office by using a new server that has been installed on the campus computer network. To access the server, type UM-ADDRESS-INFO at the Which Host? prompt. The server will ask for your student request account ID and new address and telephone number information. There is no charge for using the server and it is available around the clock from any computer connected to the computer network. Changes will be processed within two working days.

Notification of Changes in Local & Permanent Addresses
Students can now use the campus computer network to submit local and permanent address and telephone changes to the Registrar’s Office by using a new server that has been installed on the campus computer network. To access the server, type UM-ADDRESS-INFO at the Which Host? prompt. The server will ask for your student request account ID and new address and telephone number information. There is no charge for using the server and it is available around the clock from any computer connected to the computer network. Changes will be processed within two working days.

November/December 1992
LSA Course Updates
The Checkpoint office staff will maintain an updated listing of closed and open LSA courses for the Winter Term on the bulletin board outside 1419 Mason Hall. Postings will begin Wednesday, November 12 (the first day for LSA seniors to register for Winter Term) and will continue through December 4th.

LSA Course Guide
The LSA Course Guide for Winter Term, 1993, will be available outside 1419 Mason Hall (LSA Checkpoint) on Friday, November 6th. This edition will contain 100 through 500 level course descriptions provided by the instructors on or before October 21. While every effort is made to make the Course Guide complete, gaps are inevitable. LSA Checkpoint will continue to accept descriptions after the October 21 deadline, and these late descriptions will be available to students who call POINT-10 or through MTS (see related article). The Time Schedule is the official record of courses which actually will be offered during a term. If a course is listed in the Time Schedule but does not appear in the Course Guide, call POINT-10 and ask whether a late description is available. Checkpoint staff answering POINT-10 will also know if the course has been cancelled since the Time Schedule went to press.

First-Year and Collegiate Seminars
The L&S/A Dean’s Office has announced its program of courses for the Winter Term in both its First-Year Seminars and Collegiate Seminars in the University Courses division (Division 495). All of these seminars are offered for four credits, and each is limited to 15-20 students.

001 – Understanding and Appreciating Poetry TTh 2-3:30 (Barrows)
002 – Creative Writing TTh 12-1:30 (Squires)
003 – Images of Otherness M 1-4 (Lamar)

001 – Totalitarianism M 1-4 (Meyer)
002 – Public Education in the South for Blacks and Other Minorities, 1863-1954 TTh 10-11:30 (Palmer)
003 – Empowerment: Myths, Beliefs, Actions M 6-9 (Ezekiel)

UC 152. First-Year Seminar. (4). (NS).
001 – The Human Body in Sickness and in Health MW 9-10:30 (Gates)

001 – Moral Issues in the Novel MW 8:30-10 (Clark)
002 – Language Change MWF 11-12 (Dworkin)
003 – Kant, Goethe, Nietzsche, Freud: A Genealogy of the Mind MWF 2-3 (Amrine)
005 – Moses: The Man and the Tradition TTh 10:30-12 (Schmidt)

001 – Alternative Realities: Science and the Study of Human Perception MWF 10-11 (Pachella)

001 – Ocean Resources: Uses and Misuses TTh 2-4 (Meyers)

CUE Courses
CUE courses are part of a special undergraduate education initiative from the Dean’s Office for first- and second-year students. Housed in the University Courses division (Division 495), these courses emphasize writing and critical thinking and introduce important topics in an innovative fashion. These courses are often inter-disciplinary and provide excellent opportunities to explore sundry field(s).

UC 110/Soc. 110. Global Change II (Ness, Teeri, Allan)
UC 175/Slavic 221. Ukraine, Armenia, and the Baltics: Culture and Ethnicity in the Other Europe (Bardakjian, Humesky)
UC 176/Russian 220. Russia Today (Makin)
UC 178/Comm. 178. Pornography: What’s Sex Got to Do with It (Malamuth)
UC 179/Religion 179. Mere Ritual, Meaningful Gesture: the Psychology of Sacred and Secular Rituals (Gomez)

Open Course Inquiry Transaction
The Registrar’s Office has introduced a computer transaction which permits students to access, in real time, course and section enrollment information on computer terminals with an MTS hookup. See the introductory pages of the Time Schedule or the LSA Course Guide for exact instructions, or call LSA Checkpoint, 764-6810.

LSA Course Guide on MTS
LSA Checkpoint has the Winter Term, 1993, Course Guide available for reading by users of the Michigan Terminal System (MTS). Students may pick up an explanatory sheet of directions from the table outside of 1419 MH or from 1221 AH.

You will need a “student request account” to access this MTS account. Students can open a request account at the Computing Resource Center in Room 3113 of the School of Education Building weekdays 8 a.m. to 5 p.m. or at the Business office at Fourth Street and W. Williams from 8 a.m. to 4:30 p.m.
JUNIOR-SENIOR WRITING REQUIREMENT

All LSA students, including cross-campus transfer students, are required to meet the College Junior-Senior Writing Requirement after earning 55 credits or more toward the A.B., B.S., or B.G.S. degree. The College urges students to fulfill this requirement as early as possible in their upperclass years, and to do so in their concentration or area of special academic interest.

A list of courses approved for the LSA Junior-Senior writing requirement for Winter, 1993, can be found on page four of the Winter Term LSA Course Guide. The same list is also posted on the bulletin boards outside 1419 Mason Hall and 1221 Angell Hall and across from 1213 Angell Hall. The posted lists are updated as any additions or deletions become known.

Students electing an approved course to meet this requirement must declare their intention at CRISP by writing “ECB” in the modifier section next to the course on the election worksheet.

Students who believe they have met the requirement should check at the bottom of their most recent transcript to see if certification has been properly noted. If you believe there is a problem, then you must discuss the matter with the English Composition Board (ECB) Office in 1025 Angell Hall. Problems concerning certification of the Junior-Senior writing requirement should be resolved well in advance of graduation.

FINAL EXAMINATIONS:

The final examination schedule for courses is published near the front of each term’s Time Schedule by the Office of the Registrar. Individual instructors are not authorized to change the announced times of examinations. Rescheduling exams into earlier time periods may mean that you will lose the final class period; it may mean that you are denied review time in class; and it may rob you of study days.

The Time Schedule says:

1. No allowance is made and no approval is given for final exams prior to the approved schedule.
2. Approval will not be given for any exams during Study Days.
3. Final exams scheduled for one date and time may not be moved to another date and time without prior approval of the Final Examination Committee.

The Faculty Code says:

1. An instructor may not depart from the official schedule unless prior approval of the Final Examination Committee is obtained.
2. All students are expected to take their final examinations at the time fixed in the official schedule of examinations. No single student may be examined at a time earlier or later than the official time unless a mutually agreeable time has been arranged in advance by the student and the instructor.

If an instructor re-schedules an examination, you have a right to take it at the scheduled time period.

Take-Home Final Examinations:

The due date of the take-home final examination should normally be no earlier or later than the regularly scheduled examination date and time slot, as published in the Time Schedule. Exceptions must be approved by the Final Examination Committee.

If you experience any difficulty in this regard, please see Assistant Dean Eugene Nissen (1402 Mason Hall; 764–7297) or Mr. Douglas Woolley, Interim Registrar (1524 LSA; 764–6280).

Undergraduate Psychology Peer Advising Program

Can help you with information and advising about:

• the psychology concentration
• classes and instructors
• choosing winter courses
• graduate schools and careers

K-210 West Quad
764-2580
Monday - Friday
10:00 - 4:00

Career Planning and Placement's Professional Insights Program (PIP)

Network with professionals from a variety of occupational areas and meet with other minority students to translate your accomplishments and abilities into career options. Develop skills essential for choosing a career identifying summer jobs and internships and exploring full time job prospects through exciting, on-going workshops. Registration forms and additional information available at CP&P. Winter term registration begins Monday, October 19.

DON’T MISS YOUR FINAL EXAMS

The Checkpoint office advises all students, but especially first year and transfer students in LS&A to learn their schedules of Fall Term final examinations as soon as possible. A final examination schedule can be found on page 18 of the Late Edition Fall Term University Time Schedule. If you have lost your copy, you can call POINT-10 for this information. Final examinations begin on Tuesday, December 15.

Since many exams are not held in the regular class meeting room for the course, it is also important to know the location where each exam will be given. Finally, learn whether you are expected to bring a bluebook to the exam.

Learn your schedule of exams early so you can plan your study time accordingly. Arrive at the right location for your exams on time and prepared.
**Academic Advisors Are Available In Residence Halls.**

LSA Academic Advisors hold regular office hours in the following residence halls: South Quad, West Quad, East Quad, Couzens, Alice Lloyd, Mosher-Jordan, Stockwell, Markley, Martha Cook, Oxford, Bursley, and Barbour/Newberry. If you live in one of these halls you may find that visiting your building’s academic advisor might be more convenient to your schedule. Check with your RA or the main desk of your building for the schedule of your advisor. The advisors welcome individual conversations as well as small group discussions (in case you and your roommate or a friend on the corridor have similar questions). You can also reach your advisor through MTS. ■

**Good reasons for visiting the Students’ Counseling Office**

The LSA Students’ Counseling Office (SCO), staffed completely by undergraduates, offers a unique, comfortable atmosphere in which to obtain relevant academic information. A peer counseling facility, SCO offers students an opportunity to share experience in an informal fashion. The office maintains such resources as course syllabi, evaluations, and examinations. It disseminates information about the newest and most innovative classes as well as the latest in post-graduation materials.

SCO is located in 22 Angell Hall (across from CRISP) and is open Monday through Friday from 10:00 a.m. until 3:00 p.m. Call SCO at 763-1553 if you have questions. ■

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**LSA Academic Advising**

**Unsure? Let an Advisor Help**

Students are urged to discuss with a general academic advisor or concentration advisor the development of a distribution pattern, a concentration plan, or specific course elections for the Winter Term. Such discussions frequently serve as useful planning sessions and help students identify individual academic and career interests. Students are invited to explore in their conversations with advisors the various academic options available in LSA. ■

**Plan to talk with an advisor as soon as possible.**

By the first week of November great pressure is placed on the resources of the LSA advising program and advisors. In the case of some concentration programs, it becomes difficult, if not impossible, once early registration begins on November 12, to accommodate all requests for individual advising appointments. It is often helpful to remember the name of the advisor you have previously seen and ask to see that advisor again. If you schedule an academic advising appointment but are unable to keep it, please contact the LSA Academic Advising Office in 1213 Angell Hall (764-0330; 764-0332) as soon as you know so that the appointment can be given to another student. The Advising Office is open Monday through Friday, 8:15 to 4:30 p.m. ■

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**Do You Need Advisor Approval For A Schedule Change?**

The only students who need advisor approval of their elections are students registering for their first term in LSA. All other students are encouraged to discuss their academic plans with an advisor. Continuing students who are planning academic schedules of fewer than 8 credits also must have advisor approval. Students who wish to elect a schedule of more than 18 credits also must have counselor approval and must get their Election Worksheet or Election Change Worksheet (drop/add form) stamped in 1221 Angell Hall (1210 Angell Hall for Honor Students). ■

**Declaration of Concentration and/or Degree Program**

By the junior year (55 credits toward a degree program), LSA students should have selected a concentration program and/or degree program. To do this officially, students planning to do the requirements for a Bachelor of Arts or a Bachelor of Science degree should consult an appropriate concentration advisor and complete a Declaration Form which indicates choice of concentration. Students wishing to do a Bachelor of General Studies (BGS) degree should see a BGS advisor and also complete a Declaration Form. Declaration Forms are available in 1213 and 1221 Angell Hall and should be returned to 1213 when completed. ■

**November 13 is Fall Term Late Drop/Add Deadline**

Friday, November 13th (4:30 p.m.) is the deadline for late drop/add with approval for LSA students with academic loads of between 8 and 18 credits. Beginning Monday, November 16 and continuing through the last day of classes (Friday, December 11) all drop/add requests will require the approval of a committee of academic advisors and a representative from the Office of Academic Actions. The committee for approving student program changes after November 16 are severely restricted, and drops are granted only in cases of unusual circumstances.

Honors students should go to the Honors Program in 1210 Angell Hall for information about procedures and forms. ■

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**LSA Academic Advising Myth #8**

**True or False?**

It is EXTREMELY difficult to withdraw from a class after the Late Drop Deadline (Friday, November 13).

**True!**

Up until the Late Drop Deadline (Friday, November 13), it is relatively easy to receive permission to late drop a class; but the day after the Late Drop Deadline, all the rules change.

After the Late Drop Deadline, approval of the instructor to withdraw from a course is still necessary, but you must submit a petition to a committee of LSA Academic Advisors and Academic Actions Board members. The guidelines for a “late-late drop” are very narrowly defined and very strictly interpreted. **Late-late drops are granted only in extremely unusual circumstances that are beyond your control.** Academic difficulty in a class is **not** an acceptable reason for a late-late drop.

**RIGHT NOW** is the time to talk with an academic advisor about your options if you’re having trouble in a class. After the Late Drop Deadline advisors will still be sympathetic, but they may have to tell you that you’ve waited too long to act and that now your options are very limited!

Why does the College have a Late Drop Deadline at all? And why is the policy so strictly enforced? The College takes the view that students should make a definite, once-and-for-all commitment to their academic schedules after a certain length of time has passed. The College gives you nine weeks to assess your academic progress in your courses, and then requires that you make a decision and live with the consequences, for better or worse. Sooner or later you will have learn to deal with deadlines anyway; they are an unpleasant fact of life in the “real” world, too – April 16 is not good enough for the IRS. Yes, deadlines are arbitrary and artificial. But no, deadlines are not meaningless or unimportant. The College takes them very seriously, and will enforce them.

This term’s Late Drop Deadline is Friday, November 13. Don’t miss it! See your LSA Academic Advisor now! *Verbum sapienti sati!*

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**November/December 1992**

*Page 5*
University of Michigan  
Winter Commencement 1992  
Ann Arbor, Michigan  •  Crisler Arena

For Additional Information

Eligibility to participate in Commencement 764-9206
Alumni Association 764-0384
Assistance for persons with disabilities (at commencement) 763-5100
Campus Information Center 763-4636
Diploma Department 764-9206
Graduation Foto 994-3914
Public Safety 763-1131
University Operator 764-1817

LSA Senior Academic Auditors  
1401 Mason Hall 763-3101  
Student hours are: 7:30-3:30

Diplomas:  
Diplomas will be mailed to graduates by the end of February, 1993. (The diploma will be sent to the graduate’s permanent address as it was listed on the Diploma Application card.)

Date:  
Winter Commencement Exercises will be held in Crisler Arena beginning at 2:00 p.m. and concluding at approximately 4:00 p.m. on Sunday, December 13, 1992. All graduates of the Summer and Fall Terms, 1992, may participate. All graduates participating in Winter Commencement should enter Crisler Arena via the tunnel entrance beginning at 1:15 p.m. Marshals will direct graduates to appropriate seating areas. Graduates should be in their seats by 1:50 p.m.

LS&A Graduation Procedures:  
LS&A students must submit diploma application and senior concentration release form (for AB/BS candidates) or diploma application and BGS senior release form (BGS candidates) according to the following schedule. Diploma applications, concentration release forms, and BGS release forms are available in 1221 Angell Hall or 1401 Mason Hall and should be returned there when completed. The LAST DAY to submit graduation materials is Friday, November 13. Friday, December 11 is the LAST DAY to submit graduation materials if you plan to graduate in December. An information sheet about the December commencement exercise will be available in 1221 Angell Hall by the middle of the Fall Term.

Honors Program students should pick up all graduation forms from 1218 Angell and return them there when completed.

Tickets:  
Each guest attending Winter Commencement Exercises must have a ticket. Six tickets per graduate will be distributed beginning Monday, December 7, and ending on Thursday, December 10. Tickets will be distributed during University business hours, 8:00 a.m. - 5:00 p.m., in Room 102 of the LSA Building. Tickets will be issued only to the graduating student, who must show current student identification. Extra tickets, if available, will be distributed to graduates on a first-come, first-served, basis on Friday, December 11 from 8:00 a.m. - 5:00 p.m., in Room 102 of the LSA Building.

Guests:  
All families and guests should enter Crisler Arena through the concourse level doors and are asked to be seated by 1:50 p.m.

Commencement Programs:  
Programs will be distributed to graduates and guests in Crisler Arena on December 13.

Announcements and Academic Attire:  
All participants in the Commencement Exercises must wear academic dress. Graduation announcements and caps/gowns are available from Jacobson’s, 612 East Liberty St., Ann Arbor (769-7600). Personalized announcements, which take about three weeks to process, may be ordered beginning Thursday, October 1. Academic attire is available for purchase from Thursday, December 3 through Sunday, December 13, 1992.

Information for Persons with Disabilities:  
The University of Michigan wants to ensure that all graduates, candidates, and guests can participate fully in the program. The following arrangements are made in cooperation with the Accessibility Task Force of the Council for Disability Concerns.

Graduates and Candidates with disabilities who plan to participate in the Winter Commencement Exercises and need assistance with reserved parking and/or require assistance in accessing Crisler Arena should call 763-5100 to make these arrangements.

A specially reserved parking area for graduates with disabilities will be available near the tunnel entrance on the north side of Crisler Arena. This area can be reached by entering the main public parking lot. Signs will be posted to direct graduates to the reserved parking area.

Marshals will be available to assist graduates with disabilities in locating their proper seating areas.

Guests:  
Who are disabled, including mobility impairments due to health conditions or frailty, may park in a reserved area located between Michigan Stadium and Crisler Arena. This parking can be reached by driving through Gate 2 of Michigan Stadium, located on Stadium Boulevard. The gate will open at 12:30 p.m. and guests who have reserved parking spaces are encouraged to arrive no later than 1:30 p.m. To plan for a sufficient number of parking spaces, reservations for this special reserved parking area are necessary. Please call 763-5100.

Personnel will be available to direct and assist people with disabilities into Crisler Arena. Accessible restroom facilities are located near the entrances.

Persons with hearing impairments may ask an usher to direct them to the reserved seating area near the platform where the sign language interpreter will be stationed during the program.

Please share this information with your parents or guests.

Thank you,  
from the College of LS&A
Exploring Career Options
Generating Career Ideas
Interpret the results of the Strong Interest Inventory to generate career options. Learn how to incorporate your interests in the career decision process. Deadline to register and take inventory is 2 weeks prior to a workshop date. Fee: $10 for students.

November 2 5:10-6:40 p.m. CP&P
December 1 4:10-5:40 p.m. CP&P

Deciding Your Career
Explore ideas and set goals through self-assessment activities and group discussion. Complete the Myers-Briggs Type Indicator and relate your personal strengths and attributes to career choices, work preferences, and decision making. Pre-registration required. Fee: $10 for students.

November 19 5:10-7:00 p.m. CP&P

Choosing Your Major
Undecided? Gather information and insights to help make a satisfying choice.

November 16 4:10-5:00 p.m. CP&P

Career Paths
Opportunities in the Not-for-Profit Sector

November 10 4:10-5:00 p.m. CP&P

Managing Your Job Search
Introduction to the Job Search
Obtain critical information on the tools, strategies, and resources to help you plan your job search.
November 5 12:10-1:00 p.m. CP&P

The Federal Government Job Search
October 27 4:10-5:00 p.m. 2402 MH

Marketing Your Liberal Arts Degree
November 9 4:10-5:00 p.m. CP&P

Conducting the Long-Distance Job Search
November 12 4:10-5:00 p.m. CP&P

The Education Job Search
Get an early start; discover valuable CP&P resources and develop strategies for an effective job search. Bring your questions on resumes, reference files, and interviewing.
November 19 5:10-6:30 p.m. CP&P

The Summer Job and Internship Search
Develop a game plan for your summer job and internship search. Learn about essential steps and CP&P resources.
November 17 6:10-7:30 p.m. CP&P

Resume Writing – Maximizing Limited Experience on Your Resume
November 10 4:10-5:00 p.m. CP&P

Planning Future Education
Graduate and Professional School Day
Representatives from over 80 graduate and professional schools provide information on their programs. Specific programs include business, liberal arts, science, social service, communication, public and international affairs.
November 4 1:00-5:00 p.m. Michigan Union

The Law School Personal Essay
November 12 4:10-5:00 p.m. CP&P

Medical School Application Process
November 3 4:10-5:00 p.m. CP&P

Meeting with Professionals
On-Campus Recruitment Programs
Take advantage of this unique opportunity to begin your job search by interviewing on campus. Early registration for Winter Term is November 4, 4:10-5 p.m. in Auditorium C, Angell Hall.

Employer Presentations
Learn about potential career alternatives by attending on-campus information sessions, receptions and open houses hosted by recruiters. A great way for students of all levels to learn about post-graduation opportunities.

Career Planning and Placement
Fall 1992 Programs

Career Planning and Placement 3200 Student Activities Building 764-7460
A unit of Student Affairs

Career Planning and Placement offers a wide variety of programs and services to students to assist with career exploration, decision-making and placement. For program additions and updates refer to the Michigan Daily. CP&P is committed to providing full and equal access to all services. If you need an accommodation or auxiliary aid, please advise us so that we may work together to assist you.

Come in and browse, or attend a 20-minute guided tour to learn about the resources available at CP&P.

Graduate School Presentations
Refer to CP&P for schedule of information sessions offered by graduate schools/programs visiting on campus.

Medical School Practice Interviews
Sign up for a videotaped practice session. Wednesday and Thursday 9:30-11:00 a.m. at CP&P

Practice Interviewing with Employers
Mock interview with professionals in the field. Check CP&P for specific dates and sign-up procedure.

Practice Interviewing on Videotape
Make individual appointments at the CP&P Walk-in desk.

Employer Presentations and Interviews
(Dates are subject to change) Refer to CP&P for a complete schedule of employer events.

October 26
Goldman Sachs
Practori & Gamble
Morgan Stanley & Company

October 27
Dayton’s, Hudson’s, Marshall Fields
BHP Minerals

October 28
Macy’s Northeast
October 29
Microsoft
November 2
May Department Stores Company
November 5
Federal Reserve Board of Chicago

November 10
J.P. Morgan & Company, Inc.
December 1
Smith Barney Harris Upham & Company

Coming Next Term to CP&P
Minority Career Conference january 26 & 27
Summer Job Fair March 10
Medical School Information Fair March 13
Education Career Conference April 16

Dr. Gary E. Johnson, Director
Career Planning and Placement

James W. Smith, Assistant Director
Further information and updates refer to the Michigan Daily.

Mary K. Murphy, Office Manager
Practice Interviewing on Videotape

Addison Services
• extensive career planning and placement library
• SIGI Plus, a computerized system of interactive guidance and information
• walk-in advising
• summer job/internship information and programs
• pre-professional services
• graduate student services
• resources and programs for minority students and students with disabilities
• reference letter service for collecting recommendations and sending letters to employers or graduate schools: call 764-7459
• recruiting services for graduating students
• career conferences, providing a chance to meet with employment and graduate school recruiters
• Job Bulletin

November/December 1992
The Hopwood Program

The Hopwood Room

The Hopwood Room is located in 1006 Angell Hall and serves the needs and interests of Hopwood contestants. The room is open Monday through Friday from 8:30 - 4:30. In addition to housing the winning manuscripts from the past 60 years of the contests, the Hopwood Room has a lending library of 20th Century literature, a generous supply of non-circulating current periodicals, some reference books on how to get published, information on graduate and summer writing programs, and a collection of screen plays donated by former Hopwood winner Lawrence Kasdan. Also, a tea is held regularly during the fall and winter terms on Thursdays, 3:00 to 5:00 p.m., for students, faculty, and staff. FREE tea, coffee, and cookies are available to all.

Hopwood Awards

Under the terms of the will of Avery Hopwood, prominent American Dramatist and member of the Class of 1905 of the University of Michigan, one-fifth of Mr. Hopwood’s estate was given to the Regents of the University for the encouragement of creative work in writing. The Hopwood Program administers several writing contests, some of which have December deadlines for submission of materials. They include: the Hopwood Underclassmen Contest which is open to freshmen and sophomores who are enrolled in or have recently taken a writing course in the Department of English Language and Literature, the Department of Communication, Residential College, or the Department of Theatre and Drama. The deadline for this contest is noon, December 8, 1992. Materials for the Bain-Swiggitt Prize, the Roy Cowden Memorial Fellowship, and the Academy of American Poets Award must be submitted by noon, December 2, 1992. Further information may be obtained in the Hopwood Room.

Interested in a Career in Health Care?

The School of Nursing is currently accepting applications from cross-campus transfer students. Spaces are available at both the freshman and sophomore levels of the program.

Students interested in pursuing a nursing degree need strong preparation in the sciences and mathematics. If you would like to talk with someone about the program at Michigan, please contact Randy Wendt at 747-0109, 1160B, School of Nursing Building.

Spring Half-Term (IIIa, May-June) Opportunities

The New England Literature Program in New Hampshire.

The University’s New England Literature Program in which students study Emerson, Thoreau, Frost, Hawthorne, and others in the beautiful setting of New England is sponsoring a mass meeting and slide show in Wednesday, November 18th at 8:00 p.m. in Auditorium C Angell Hall. For further information, call 763-6235.

Interested in Engineering? Cross-Campus Transfers to the College of Engineering.

Students who have completed all of their prerequisite course work on the Ann Arbor campus and who wish to transfer to the College of Engineering should note the following application deadlines for equal consideration:

- March 1, 1993, for Spring or Summer Half-Term or Fall Term, 1993, transfer.
- October 1, 1993, for Winter Term, 1994, transfer.

If space is available, applications will be accepted up until the week before the first day of classes for a given term. For further information, contact the Assistant Dean’s Office, 2417 EECS Building, North Campus (763-6841).

The New England Literature Program in New Hampshire.

The New England Literature Program is one of the most prestigious in the country and offers an opportunity to study the literature of the New England writers who have made such an important contribution to American literature. The program is held weekly during the fall and spring terms and provides a chance to study the works of such writers as Emerson, Thoreau, Hawthorne, and others in the beautiful setting of New England.

The program is open to students of all levels and is especially suitable for those who wish to pursue a career in writing. It is held weekly during the fall and spring terms and provides a chance to study the works of such writers as Emerson, Thoreau, and others in the beautiful setting of New England.

For further information, contact the Assistant Dean’s Office, 2417 EECS Building, North Campus (763-6841).

Tidbits

Mini Courses

For information about any available Winter Term one-credit mini and short courses, see the bulletin boards outside 1213, 1221 Angell Hall and 1419 Mason Hall.

Race or Ethnicity Courses

A listing of Winter Term 1993 courses which may be used to satisfy the Race or Ethnicity requirement is posted on the bulletin boards outside 1213, 1221 Angell Hall and 1419 Mason Hall, and may be found in the Course Guide.

Junior/Senior Writing Courses

A listing of Winter Term 1993 courses which may be used to satisfy the Junior/Senior writing requirement is posted on the bulletin boards outside 1213, 1221 Angell Hall and 1419 Mason Hall.

Late Course Descriptions

received at LSA Checkpoint are posted on the bulletin board opposite 1213 Angell Hall.

New Courses for the Winter Term

A list of courses new for the Winter Term are posted on the bulletin board opposite the entrance to LSA Academic Advising, 1213 Angell Hall.